

**UNITED STATES BANKRUPTCY COURT NORTHERN DISTRICT OF
OHIO**

**NOTICE REGARDING IMPLEMENTATION OF ELECTRONIC FILING
OF PROOFS OF CLAIM (ePOC Program)**

Beginning on Friday, February 1, 2019, the court is implementing the Electronic Proof of Claim (ePOC) web-based program which allows all filers to file a Proof of Claim, Amended Proof of Claim, Withdrawal of Claim, and Supplement to a Claim directly through the court's web site. A login and password is **not** required to use ePOC. Parties not represented by an attorney and registered CM/ECF users and filers may use this program. Access to the ePOC program will be found on the home page of the court's web site under ECF and Case Info Link.

Key features of this program include:

- Upon filing, the Proof of Claim is immediately available through the CM/ECF system.
- A fillable Proof of Claim form is created through the ePOC program. The filer does **not** need to attach form B410 when filing a claim or an amended claim.
- Supporting documents may be attached to the Proof of Claim as needed.

Pursuant to Federal Rule of Bankruptcy Procedure 9037, personal identifiers such as social security numbers, taxpayer-identification numbers, financial account numbers, dates of birth, and names of minor children must not be included in any filing with the court. The last four digits of the social security number, taxpayer-identification number, or financial account number may be included and the initials of a minor child and year of the individual's birth may be included. This requirement applies to all documents, including attachments.

Additional information regarding the ePOC system can be found at the following link.

[Frequently Asked Questions](#)

If you have any questions, please contact the respective court's [CM/ECF help desk](#).

Dated: February 1, 2019

Teresa D. Underwood
Clerk of Court